



# MOTHERHOOD UNIVERSITY, ROORKEE

## PROFORMA FOR OBTAINING DIPLOMA / DEGREE for Diploma / UG / PG Courses

To

The Registrar  
Motherhood University, Roorkee,  
Uttarakhand

Sir,

This is to request you to please supply/ Issue my DIPLOMA /DEGREE as follows:

|  |  |
|--|--|
| <b>Course Name with Branch</b>   |  |
| <b>Year of Passing</b>   |  |
| <b>Roll No / Enrollment No.</b>  |  |
| <b>Full Name (In Capital letter) as per qualifying examination certificate</b> |  |
| <b>In Hindi</b>  |  |
| <b>In English</b>  |  |
| <b>Present Mailing Address</b>   |  |
| <b>Absentia / Personally collect from University</b>                           |  |

Yours Faithfully,

Student's Name & Signature

### ACCOUNT DEPARTMENT

Bank Draft/Cash Receipt of 1500/- for Diploma and Rs 2000/- for Degree Courses as fee in absentia/regular and in favour of "Motherhood University" with following particulars is/are enclosed:

Bank Draft/Cash Receipt No ..... Dated ..... Amount .....

Account Dept.  
Signature with Seal

### Examinations Department (Office Use only)

Check form properly and enclosed self-attached document

1. Course Work Marksheet / PDC
2. Student ID Card / Any Photo ID proof.

  


Asst. COE

COE

Registrar