



THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF 4th IQAC MEETING

Minutes of the general meeting held on
18 April, 2022 at 03:00 PM in the Conference Hall, Block-A

AGENDA

1. Review of minutes of 3rd IQAC Meeting
2. Action taken report on the decisions of the previous meeting.
3. Strengthening of student associations and their participation in National Technical Events.
4. To decide about activities of EDC Cell / Incubation Centre.
5. To decide on Eco-Friendly measures include steps to reduce consumptions of electrical energy and campus security.
6. Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
7. To discuss about the strengthening of Entrepreneur Development Cell and tis future activities.
8. To discuss about the increasing the extension activities useful to the nearby area/society.
9. To sustain the industry - Institute Interaction through Membership & MoU's by conducting various activities through them.
10. Any other points with the permission of chair.

The following were present in the meeting:

Prof. (Dr.) Narendra Sharma, Vice Chancellor

Chairman

Mr. Deepak Sharma, Director Administration

Dr. N. K. Yadav, Registrar

Dr. Ajit Deshwal, Director, RIMS Split Campus Motherhood University, Roorkee

Prof. (Dr.) P.K. Agarwal, Dean, Faculty of Commerce & Business Studies

Dr. Abhisek Swami, Head, Faculty of Sciences

Dr. Harsha Sharma, Assistant Professor, Faculty of Sciences

Km. Anchal Chauhan, Student BA LL.B. 1st Year

Mr. Ankit Kumar, Social Worker, Laksar, Haridwar

Mr. Akshay Tyagi, Student and Alumni, B.Sc. (Ag. Hons.)



Mr. Ashwani Kr. Singh, Head HR, Gold Plus Glass Industry Ltd., Laksar,

Mr. Pradeep Chauhan, S/o Sh. Sompal Singh, Vill. Karoundi, Bhagwanpur

Prof. (Dr.) V. K. Singh, Director of Academic Affairs Coordinator

Leave of Absence:

There are four members were absent in the meeting.

Prof. (Dr.) V. K. Sharma, Dean, Faculty of Legal Studies

Dr. Santosh Kumar Sharma, Associate Professor, Faculty of Education

Dr. G. Venkateshwarlu, Officiating Principal, Faculty of Pharmaceutical Sciences

Mr. Akhilesh Jain, Vice-President Shreya Life Sciences Pvt. Ltd.

The meeting started on a welcome note by IQAC Coordinator, Prof (Dr.) V. K. Singh to the committee. The Hon'ble Vice Chancellor chaired the meeting and also made introductory remarks. The Chairperson Prof. (Dr.) Narendra Sharma requested all the members for open house discussion on academic excellence. The co-coordinator IQAC presented the agenda one by one and decisions were made as follows:

Agenda 1: Review of minutes of 3rd IQAC Meeting.

Resolution: Review of minutes of the last IQAC Meeting briefed by IQAC coordinator.

Agenda 2: Action taken report on the decisions of the previous meeting.

Agenda No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
Agenda No. 3	Framing of Mission, Vision and Core Values of all Faculties in line with Vision Mission of the University.	All the faculty/department has framed the vision-mission and uploaded on university website.
Agenda No. 4	Discussion on Registration and organization of Alumni Meet.	Hon'ble Vice-Chancellor Chairman of IQAC instructed to the Registrar for the registration of Alumni Association of Motherhood University under the Societies Registration Act 1860.
Agenda No. 5	Framing of Research policies for promoting research culture and organization of Conference/Workshop/STIP etc.	Hon'ble Vice-Chancellor constituted a committee to revise the Research Promotion Policy under the Chairmanship of IQAC



		coordinator with instruction to implement of revised policy from new academic session 2022-23.
Agenda No. 6	Planning of Transport facility for non-residential students.	Dr. N. K. Yadav, Registrar, in process to hire Two Buses (42 +1 seat capacity each) on contract basis, sanctioned by the members of Management and buses started the service from Sep. 2022 onwards.
Agenda No. 7	To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.	Different committees has been constituted by the Chairman IQAC to monitor the performance of Academic Administration, research and extension activities on regular basis.
Agenda No. 8	To strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's	University has signed MoUs with Universities and Industries as follow: YBN University, Ranchi, Jharkhand Shobhit Institute of Engineering and Technology (Deemed to be University), Meerut Shri Khushal Das University, Hanumangarh, Rajasthan MoUs with Industries: Econ Laboratory and Consultancy, Dehradun Innove Intellects, Ghaziabad Hariom Engineering Pvt. Ltd., Faridabad, Haryana Diamento Precision Parts Pvt. Ltd., Gajraula, Amorha, Uttar Pradesh
Agenda No. 9	To decide incorporate extension activities under the program of NSS.	National Social Scheme Special Camp was organized with following activities: a) Swacha Bharat Abhiyan b) Digital Awareness Program c) Nukkad Natak for Awareness of Villagers. d) Tree Plantation Program e) Seminar on Cashless Transaction f) Jhanda Rally



Agenda No. 10	To decide incorporate extension activities under the program of NCC.	Following activities are organized by NCC Cadets: <i>Jhanda Rally</i> , Blood Donation Camp, Health Care Camps, Swachta Abhiyan & Various Awareness Programme.
Agenda No. 11	To decide on Eco-friendly measures include steps to reduce consumptions of electrical energy and campus security.	In order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs.
Agenda No. 12	To initiate E-Governance in administration for Administrative reforms.	ERP has implemented in all the faculty/departments and Administration for Faculty Profile, Student data, Lesson Plan and administrative activities etc. All the Head of Departments also emphasized on digitization to improve the student's database such as attendance, marks statements, achievements, Training & Placements and higher education records.
Agenda No. 13	To review the status of CCTV installation in campus.	Additional CCTV requirement is generated and work is in progress.
Agenda No. 14	To focus on Improving Teaching learning skills of the faculties.	Some of the faculties are using various ICT Tools for teaching learning process. Faculty members are encouraged to attend various Seminar/Workshops/Conferences for improvements of Teaching Learning Skills.
Agenda No. 15	Improving the use of ICT in teaching, evaluation and administrative process.	Most of the faculty members are used the methods of ICT i.e. Projector, Online Classes, PPT Presentation etc. One Projector is also available for each faculty.
Agenda No. 16	Student support in co-curricular activities	Sports coordinator and cultural coordinator are nominated to nurture the students in sports and cultural activity. Sports hour are fixed in regular time-table for each students.



Agenda No. 17	Life Skills programmes	Various Camps organized by different faculties- First Aid Camp Health Camp Self Defense Skill for Women Blood Donation Camp
Agenda No. 18	Documentation of teaching learning process.	The documentation for mentoring, remedial, peer teaching, other student centric learning methods should be strengthened. The course file and course plan should be properly maintained. IQAC cell evaluate the documentation related to teaching-learning process. The coordinator has take the student 'feedback' time to time.
Agenda No. 19	Revision of 1 st Year UG Syllabus as per NEP-2020.	Chairman has formed a committee under the Prof. V. K. Singh & the UG syllabus is in revision process as per the NEP-2020. New revised syllabus will be implemented by the academic session 2022-23 onwards.

Agenda 3: Strengthening of student activities and their participation in National/ International Events.

Resolution: The Chairperson discussed the various aspects of strengthening of Students Activities through different Club/Societies activities to promote their participations in technical/non technical events.

Agenda 4: To decide about activities of EDC Cell/ Incubation Centre.

Resolution: Activities suggested taking lead initiatives to promote innovation in student's projects and their Entrepreneurship. Prof. (Dr.) V. K. Singh offered to provide inputs to the innovation activities. Committee recommended starting activities under Entrepreneurship Development Cell / Incubation Centre to promote students innovative ideas.



Agenda 5: To decide on Eco-Friendly measures include steps to reduce consumptions of electrical energy and campus security.

Resolution: The various activities are decided to be planning to generate awareness among the staff about Eco-friendly measures. The review and audits on status of eco-friendly measure are taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs.

Agenda 6: Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.

Resolution: Prof. V. K. Singh suggested that as far as enhancement of research areas are concerned, the trend being to look upon interdisciplinary alliances, as much as technology driven institutions are working in association with DST and under UGC, UCOST, USERC etc. strengthening the alliances with government backed organizations through institute research cells and strengthening the association with NGOs is the need of the hour.

Agenda 7: To discuss about the strengthening of Entrepreneur Development Cell and its future activities.

Resolution: In the view of students' welfare and bright future, IQAC Chair suggested to develop the Entrepreneurship Cell in the University Campus. Prof. V. K. Singh suggested to all the members to motivate the students about to participate in the various campus drive during their academic session.

Agenda 8: To discuss about the increasing the extension activities useful to the nearby area/society.

Resolution: To increase the activities in the nearby area/society, the Chair suggested to organize the different programmes with the help of students i.e. awareness, health awareness, motivational programmes etc.



Agenda 9: To sustain the industry - Institute Interaction through Membership & MoU's by conducting various activities through them.

Resolution: Committee recommended increasing the frequency of Industrial visits, Expert lectures, and Industrial exposure training from Industry persons, Membership & MoU's to explore the various practical aspects of industrial development to the students.

Agenda 9: Any other points with the permission of chair.

No any other issues to discuss. The meeting ends with the vote of thanks.

Prof. V. K. Singh
Coordinator-IQAC

Prof. (Dr.) Narendra Sharma
Vice-Chancellor
Chairman IQAC
MOTHERHOOD UNIVERSITY, ROORKEE
Dist. Roorkee, U.P. - 247 661